

SCOTTISH POLICE BENEVOLENT FUND

Registered Charity number SC043489

Minutes of the 4th quarterly Board of Trustees meeting of the Scottish Police Benevolent Fund on Monday 11th May 2020. The meeting was held via video conferencing due to the COVID-19 health pandemic.

1. ATTENDEES:

Nigel Bathgate - (Chair) – (EAC)* - NB
Stephen Clark - (Secretary) – (EAC)* -SC
Richard Wood – (EAC)* - RW
Mairi MacGregor (Treasurer) - MM
Gary Brown – (Operations Manager) - GB
Bill Clark – (NAC)*** - BC
Patrick Nicoll – (NAC)*** - PN
Ross Polworth – (NAC)*** - (via phone) – RP
Jenny Shanks – (WAC)** - JS
Lynne Gray – (WAC)** - LG

*EAC = East Area Sub-Committee

**WAC= West Area Sub-Committee

***NAC = North Area Sub-Committee

2. OPENING OF MEETING:

The Chair (NB) opened the meeting and welcomed all present. NB acknowledged the current COVID-19 health pandemic and the unusual requirement to conduct the meeting via video conferencing facilities.

NB extended a specific warm welcome to the two new Trustees, namely RP and RW. He invited both to take an active part in the meeting

NB reminded all Trustees of their duties and responsibilities with regards to acting in the sole best interests of the charity. And accordingly he read out the following statement:

“All Trustees are reminded of the need to declare any personal or professional interest, direct or indirect, in any applications that are considered during this meeting, with a view to avoiding any potential conflict of interest and in the best interests of the charity. Any such declaration will result in the individual removing themselves from any discussion and decision regarding the application(s).”

3. APOLOGIES:

Catherine McNally – (WAC)**

**WAC = West Area Sub-Committee

4. MINUTES OF THE PREVIOUS MEETING:

It was confirmed that the minutes of the last meeting (3rd quarterly meeting) had previously been disseminated and received by all Trustees. The minutes were approved by those present as an accurate reflection of the meeting.

Please address all communications to:
The Secretary, The Scottish Police Benevolent Fund [SCIO]
c/o RYCA, 28 High Street, Nairn, IV12 4AU.
Tel: 0300 303 0028

5. STANDING ITEMS:

5.1 CONSIDERATION OF APPLICATIONS:

The Trustees considered a total of 12 applications for assistance – 7 were approved, 4 were declined and 1 was not presented due to ongoing enquiries – see below:

<u>GWH0001</u> –	Approved.
<u>GWG0038</u> –	Approved.
<u>LWG0009</u> -	Declined.
<u>GEH0001</u> -	Declined.
<u>GEG0015</u> -	Declined.
<u>GNH0001</u> -	Approved.
<u>GNG0013</u> -	Approved.
<u>GWH0005</u> -	Not presented – application ongoing.
<u>GNH0002</u> -	Approved.
<u>GEH0002</u> –	Approved.
<u>GEH0003</u> –	Declined.
<u>GEH0004</u> -	Approved.

5.2 TREASURERS REPORT:

MM presented the Treasurer's report, which included the following information: -

- Donations received from the general public = £3,214.00;
- Donations received via 'Just Giving' = £445.11;
- Total of bank accounts = £309,799.30;
- Update re Miss Richardson's' estate - already received £200,000.00 – further small amount of monies still to come; and
- MM commented that the annual audit is due to be done shortly and will be facilitated via the use of virtual technology.

5.3 NEW APPLICATIONS FOR MEMBERSHIP OF THE SPBF:

The Trustees considered 3 applications for new membership of the SPBF and all were approved.

6. CORRESPONDENCE: None.

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7. ANY OTHER COMPETENT BUSINESS:

7.1 STRUCTURE / INDEPENDENCE OF THE SPBF:

No update – in view of the current health pandemic and the associated restrictions NB sought the consent of the BOT's to carry this matter over to the next meeting and this was approved.

7.2 SPBF RISK REGISTER:

No update – in view of the current health pandemic and the associated restrictions NB sought the consent of the BOT's to carry this matter over to the next meeting and this was approved.

7.3 SPBF STRATEGY DOCUMENT, INCLUDING BUDGET PLAN:

No update – in view of the current health pandemic and the associated restrictions NB sought the consent of the BOT's to carry this matter over to the next meeting and this was approved.

7.4 RAINBOW PIN BADGES RE COVID-19 HEALTH PANDEMIC:

GB reported that the SPBF had been approached by an individual who was offering to provide pin badges in support and recognition of the efforts of police personnel across the UK. Apparently the individual has previously produced rainbow pin badges in recognition of the NHS.

GB commented that there would not be any financial cost to the SPBF as costs are apparently to be met via crowd funding that is being organised by the individual who is providing the badges. It is hoped that the badges may result in additional income for the Fund via the sale of the badges to the public / police officers.

The BOT's were supportive of the idea and gave consent for GB to continue to liaise with the individual re the proposal. GB was tasked to carry out checks / due diligence in order to confirm the legitimacy and integrity of the individual concerned.

8. DATE AND VENUE OF NEXT MEETING(S):

The next meeting of the Board of Trustees (AGM and 1st quarterly) is scheduled to take place on:

- **17th August 2020** - (AGM and 1st Quarterly meeting) at the SPF West Area Office, Merrylee House, Unit 5, Westpoint Business Park, 8 Marchfield Drive, Paisley, PA3 2RB – West Area hosting.

*Please note that this meeting date and the physical location / are both subject to potential change due to the ongoing health pandemic.

9. CLOSURE OF MEETING:

NB closed the meeting and thanked everyone for their commitment, contribution and participation. NB acknowledged the unusual and novel manner that the meeting was held and he and praised the technology that enabled the meeting to go ahead and be facilitated.

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