

SCOTTISH POLICE BENEVOLENT FUND

Registered Charity number SC043489

Minutes of the 3rd quarterly Board of Trustees meeting of the Scottish Police Benevolent Fund on Monday 7th February 2022 at The Police Treatment Centre, Castlebrae, Castleton Road, Auchterarder, PH3 1AG.

1. ATTENDEES:

Catherine McNally – (Chair) – (WAC)** - CM
Richard North – (WAC)** - RN
Stephen Clark - (EAC)* - SC – (stand-in Secretary in absence of Graham Ross)
Richard Wood – (EAC)* - RW
Mairi MacGregor (Treasurer) – MM – (via MS Teams)
Gary Brown – (Operations Manager) - GB
Gordon Forsyth – (NAC)*** - GF
Ross Polworth – (NAC)*** - RP
Patrick Nicoll – (NAC)*** - PN

*EAC = East Area Sub-Committee

**WAC= West Area Sub-Committee

***NAC = North Area Sub-Committee

2. OPENING OF MEETING:

The Chair (CM) opened the meeting and welcomed all present, with a specific warm welcome extended to Gordon Forsyth who was attending his first Board of Trustees (BOT's) meeting as a newly elected Trustee for the North Area.

CM reminded all Trustees of their duties and responsibilities with regards to acting in the sole best interests of the charity and the following statement was read out:

“All Trustees are reminded of the need to declare any personal or professional interest, direct or indirect, in any applications that are considered during this meeting, with a view to avoiding any potential conflict of interest and in the best interests of the charity. Any such declaration will result in the individual removing themselves from any discussion and decision regarding the application(s).”

3. APOLOGIES:

Graham Ross – (Secretary) – (EAC)*

Lynne Gray – (WAC)**

4. MINUTES OF THE PREVIOUS MEETING:

It was confirmed that the minutes of the last meeting (2nd quarterly Board of Trustees meeting) had previously been disseminated and received by all Trustees. The minutes were approved by those present as an accurate reflection of the meeting.

Please address all communications to:
The Secretary, The Scottish Police Benevolent Fund [SCIO]
c/o RYCA, 28 High Street, Nairn, IV12 4AU.
Tel: 0300 303 0028

5. STANDING ITEMS

5.1 CONSIDERATION OF APPLICATIONS:

A total of 5 applications were on the meeting agenda for presentation / consideration, of which 3 were approved, 1 was declined and 1 application was continued due to ongoing enquiries – see summary below: -

- **GEH0007** – Approved.
- **GWJ0015** – Not presented - enquiries remain ongoing.
- **GWJ0021** - Declined.
- **GEJ0008** - Approved.
- **GEJ0007** - Approved.

5.2 TREASURERS REPORT:

MM presented the Treasurer's report, which included the following information: -

- Income for the first 9 months of the financial year, up to 31/12/2021 = £168,507.23;
- Total expenditure for the first 9 months of the financial year, up to 31/12/2021 (including grants totalling £107,761.18) = £191.51.32;
- The difference between income and expenditure for the first 9 months of the financial year, up to 31/12/2021 = -£22,544.09;
- Donations received (incl. the general public) = £2868.06;
- Donations received via 'Just Giving' = £596.71;
- Donations received via the collection boxes = £319.88; and
- The total monies in the charities bank accounts are currently £502,233.47.

5.3 NEW APPLICATIONS FOR MEMBERSHIP OF THE SPBF: None.

6. CORRESPONDENCE:

SC reported that there was no correspondence of note to highlight to the BOT's.

7. ANY OTHER COMPETENT BUISNESS:

7.1 SPBF RISK REGISTER:

No update – the BOT's agreed to carry this matter over to the next meeting.

7.1 RETIRED OFFICERS – POTENTIAL DONATIONS POST RETIREMENT:

GB suggested that the charity could consider inviting retired officers to donate the £1.50 regular subscription post retirement. Currently the subscription ceases when an officer retires, as a result of them no longer being in receipt of a wage from Police Scotland.

This suggestion received initial favourable consideration during discussions, including the potential for communication with officers immediately prior to them retiring to highlight the invitation / ability for them to continue to donate to the charity if they chose to do so.

GB was tasked with making further enquiries in relation to this subject with a view to the matter being discussed at the next BOT's meeting.

8. DATE AND VENUE OF NEXT MEETING(S):

The dates for the forthcoming BOT's meetings are scheduled as follows: -

- **Tuesday 10th May 2022** – 4th quarterly BOT's meeting – at The Police Treatment Centre, Castlebrae, Castleton Road, Auchterarder, PH3 1AG.

*Please note that above meeting date(s), including the location / meeting facilities are all subject to potential change due to the ongoing health pandemic.

9. CLOSURE OF MEETING:

CM closed the meeting and thanked everyone for their commitment, contribution and participation.