

SCOTTISH POLICE BENEVOLENT FUND

Registered Charity number SC043489

Minutes of the 4th quarterly Board of Trustees meeting of the Scottish Police Benevolent Fund on Monday 20th May 2024 at The Police Treatment Centre, Castlebrae, Castleton Road, Auchterarder, PH3 1AG.

1. ATTENDEES:

Lynne Gray - (Chair)- (WAC)** - LG
Ricky Wood - (Secretary)- (EAC)* - RW
Lee Hamilton - (WAC)** - LH
Richard North – (WAC)** - RN
Gordon Forsyth - (NAC)***- GF
Yvonne Sloan – (NAC) *** - YS
James Gowling - (EAC)* - JG
John Turley – (EAC)* - JT
Mairi MacGregor - (Treasurer) - MM (Via Teams)
Gary Brown – (Operations Manager) - GB

*EAC = East Area Sub-Committee

**WAC= West Area Sub-Committee

***NAC = North Area Sub-Committee

2. OPENING OF MEETING:

The Chair (LG) opened the meeting, welcomed all present and reminded all Trustees of their duties and responsibilities with regards to acting in the sole best interests of the charity and the following statement was read out:

“All Trustees are reminded of the need to declare any personal or professional interest, direct or indirect, in any applications that are considered during this meeting, with a view to avoiding any potential conflict of interest and in the best interests of the charity. Any such declaration will result in the individual removing themselves from any discussion and decision regarding the application(s). ”

3. APOLOGIES:

Pat Nicol - NAC

4. MINUTES OF THE PREVIOUS MEETING:

It was confirmed that the minutes of the last meeting (3rd quarterly Board of Trustees meeting) had previously been disseminated and received by all Trustees. The minutes were proposed by LH and seconded by GF and approved by those present as an accurate reflection of the meeting.

5. MATTERS ARISING

RW and JT attended at the RPOAS conference. RW gave a presentation to the delegates about the work of the SPBF and funding. Fife branch kindly donated £500 to the SPBF. A letter of thanks has been sent to them for their support.

Please address all communications to:
The Secretary, The Scottish Police Benevolent Fund [SCIO]
c/o RYCA, 28 High Street, Nairn, IV12 4AU.
Tel: 0300 303 0028

LG is still looking at a training day and is currently checking that area committees have representatives from each area including ASPS and RPOAS.

RW has written to the Chief asking if she wishes to take up the position of Honorary President of the SPBF.

The rise in membership from £1.50 to £1.95 in April was implemented without any consternation. With the coinciding amnesty period and retired officers supporting the fund through Just Giving we have seen a slight rise in membership. The change in the Guidance manual, that you must be a member to apply for support, has also made difference in the number of members and applications.

RW is to progress with Andy Malcolm (Manager of Police Treatment Centre, Castlebrae) regarding acknowledgement plaques for the support and equipment bought by the SPBF for the PTC.

6. STANDING ITEMS

6.1 CONSIDERATION OF APPLICATIONS:

A total of three applications were on the meeting agenda for presentation / consideration, of which one was approved, one was declined, and one is outstanding– see summary below: -

<u>GEL0011</u> -	Outstanding.
<u>GWL0024</u> -	Approved.
<u>LWM0001</u> -	Declined.

6.2 NEW APPLICATIONS FOR MEMBERSHIP OF THE SPBF:

There were no new applications to join. Last quarter had seen twelve with the amnesty.

7. TREASURES REPORT:

MM presented the Treasurer's report re the 4th quarter of the financial year 2023/24. The fund is performing well and there is a surplus of £33,992 in the year to date.

8. NEW BUSINESS:

RW asked the committee if they were content that he and JT started looking into purchasing merchandise for the SPBF to be used at promotional events. The last purchase was some years ago at a cost of £20,000. The committee approved the research and potential purchase.

RW informed the committee that the 4th of November 2024 meeting date would need to be moved due to it clashing with a new probationer intake and SPF input

which would involve several of the board. The 11th of November was agreed as the new date. PTC have been informed of the change of date.

RW raised that any fund-raising needs flagging early if we want it promoted on PSOS intranet as there is a time delay getting it through corporate coms.

RW raised that officers had been sign posted for the SPBF to cover wages, when they drop to nil pay for various reasons. This is not something that the SPBF could facilitate, although we would provide assistance where we could and when appropriate.

LH informed the committee that productions, lost and found property west, had donated old foreign currency to her for the SPBF and that GB had a contact who would exchange to sterling. RW to approach Angela Blair from productions to see if this could be replicated elsewhere and formalised.

GB updated the committee on the website that the manual of guidance had been updated, including the flow chart and the amount of money for an emergency loan.

Niall Gunn of Prosperis financial advisers who advise on the SPBF investments would normally attend the 4th Quarterly meeting. The AGM/ 1st Quarterly meeting has a full agenda, so RW is to invite Niall Gunn to present at the November meeting, 2nd Quarterly.

9. CORRESPONDENCE:

Andy Malcolm from PTC Castlebrae wrote to LG with the annual grant request for support purchasing various additional equipment to assist patients. A total of £31,000 was requested. RW declared a conflict of interest as a Director of the PTC and left the meeting while the matter was discussed. Continued support was agreed and £31,000 granted.

10. ANY OTHER COMPETENT BUSINESS:

Nil

11. DATE AND VENUE OF NEXT MEETING(S):

The dates for the forthcoming BOT's meeting were scheduled as follows: -

Monday 26th August 2024 for the AGM and 1st Quarterly BOT Meeting to be held at The Police Treatment Centre, Castlebrae, Castleton Road, Auchterarder, PH3 1AG.

The 11th of November 2024 was confirmed as the date for the final meeting for the year.

12. CLOSURE OF MEETING:

LG closed the meeting and thanked everyone for their commitment, contribution, and participation.

Please address all communications to:
The Secretary, The Scottish Police Benevolent Fund [SCIO]
c/o RYCA, 28 High Street, Nairn, IV12 4AU.
Tel: 0300 303 0028