

SCOTTISH POLICE BENEVOLENT FUND

Registered Charity number SC043489

Minutes of the second quarterly Board of Trustees meeting of the Scottish Police Benevolent Fund on Monday 2nd February 2026 at The Police Treatment Centre, Castlebrae, Castleton Road, Auchterarder, PH3 1AG.

1. ATTENDEES:

Lee Hamilton – (Chair) – (WAC)** - LH
Ricky Wood - (Secretary)- (EAC)* - RW
Lianne Kelly – (WAC)** - LK
Gordon Cummings – (WAC)** - GC
Gordon Forsyth - (NAC)*** - GF
Pat Nicol – (NAC)*** - PN
David Mackay – (NAC)*** DM
Lyn Redwood – (EAC)* - LR
Jim Gowling – (EAC)* - JG
Mairi MacGregor - (Treasurer) - MM
Gary Brown – (Operations Manager) – GB

Observers: Brian McEwen (NAC)

*EAC = East Area Sub-Committee

**WAC= West Area Sub-Committee

***NAC = North Area Sub-Committee

2. OPENING OF MEETING:

The Chair (LH) opened the meeting, welcomed all present and reminded all Trustees of their duties and responsibilities with regards to acting in the sole best interests of the charity and the following statement was read out:

“All Trustees are reminded of the need to declare any personal or professional interest, direct or indirect, in any applications that are considered during this meeting, with a view to avoiding any potential conflict of interest and in the best interests of the charity. Any such declaration will result in the individual removing themselves from any discussion and decision regarding the application(s). ”

3. APOLOGIES:

Nil

4. MINUTES OF THE PREVIOUS MEETING:

It was confirmed that the minutes of the last meeting (2nd quarterly Board of Trustees meeting, held on the 10th November 2025) had previously been disseminated and received by all Trustees. The minutes were proposed by JG and seconded by GF and approved by those present as an accurate reflection of the meeting.

Please address all communications to:
The Secretary, The Scottish Police Benevolent Fund [SCIO]
c/o RYCA, 28 High Street, Nairn, IV12 4AU.
Tel: 07593267136

5. MATTERS ARISING

LH handed over to the Secretary (RW) for updates on matters arising.

There had been some delays in moving funds in and additional cash to the Investment portfolio. It is expected this will be achieved by the next meeting and all investments will be sitting in the balanced fund which will slightly increase investment risk but will give the fund managers more scope for investment and hopefully produce better returns. RW to liaise with Niall Gunn from Prosperis (SPBF Financial Advisor).

Promotional products had gone down well and with the banners and new table covers our displays are looking professional and attracting engagement and conversations at the various wellbeing events we have attended. RW asked if he could start looking at replenishing some of the stock and look at additional items. The committee were content for him to proceed. It had come to light that one of the SPBF banners had disappeared and GB was going to look at sourcing and additional one.

Foreign currency exchange had provided a good income stream although there had been none for the last two quarters.

RW gave an update on fund raising activities. He had been emailing William Green, and it was hoped his son Anthony Green would continue his walking challenges and complete his last one and summit Ben Nevis. RW thanked the Green family for their continued support of the SPBF. He also thanked the RPOAS as all their branches had given £100 each towards Anthony's Just Giving Page.

RW was chasing up the Equestrian section to get a cheque presentation photo due to their generous support from their National Championships Dinner.

A discussion was had around possible cases to be used in the proposed updated SPBF promotional video. Trustees were asked to keep looking for possible candidates.

RW asked if he could order some flyers stands for our new leaflets. The committee was happy for him to proceed.

The spade work had started on the sensory garden at the PTC (Castlebrae) thanks to the generous support of this committee.

RW informed the committee he had completed the new members PowerPoint that gives an introduction into the SPBF and key things to look at and consider when given and application to progress.

PN showed the committee some examples of challenge coins. The committee agreed these could be sold to raise funds or be given a promotional gift in selected circumstances. PN was asked by the committee to do some more research into costings and quantities.

LH is to join RW at this year's RPOAS conference, MM to provide figures of number of serving and retired officers and staff helped this financial year.

GB informed the committee that D Division were looking at auctioning off items from their old museum and wished any monies raised to go to the SPBF. The committee were delighted that D Division had thought of supporting the SPBF.

6. STANDING ITEMS

6.1 CONSIDERATION OF APPLICATIONS:

There was one application presented to the meeting for consideration. The application was approved.

GWN0005 -

Approved

6.2 NEW APPLICATIONS FOR MEMBERSHIP OF THE SPBF:

There were two applications to join the fund. Both were approved.

7. TREASURES REPORT:

MM presented the Treasurer's report, the 3rd quarter of the financial year 2025/2026. The fund is performing well and there is a surplus in the year to date of £112,904.22 which has been added to the bank accounts. Just giving had raised £4714.97 and Stripe £1262.13.

MM informed the committee that the telephone number for the fund had to be changed due to problems with the old one. All contact details have been updated.

8. NEW BUSINESS:

Due to retirement a new staff wages company was required. Not many companies want to take on the payroll for two employees. However, three quotes had been provided, and Care and Learning Alliance were chosen to provide this service as it offered all required functions at the most competitive cost point.

RW asked the committee if they would consider supporting COPSTRONG. It was PSOS initiative to support officers and staff with fitness and lifestyle support, but they appeared to have little if any budget. RW believed there was opportunities to support this initiative and raise the awareness of the SPBF. The committee were content for him to look into this further.

9. CORRESPONDENCE:

The Chair handed over to MM and RW for any correspondence. RW read out a thank you letter from the PTC for the SPBF generous donation towards the sensory garden.

PSOS had written to the SPBF and other associations and charities. There was an offer for us to possibly have a stand on some dates at a venue. Unfortunately, the committee would be involved in one way or another with this event and couldn't help in this capacity. They were also looking for items for a welcome pack. The committee agreed this should be something supplied by PSOS or the Scottish Government and not an ask of the charity.

RW had received a complaint regarding a declined application. He showed the committee the correspondence in relation to this and the committee were content with his handling of the situation.

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10. ANY OTHER COMPETENT BUSINESS:

Nil

11. DATE AND VENUE OF NEXT MEETING(S):

The date of the next meeting is 11th May 2026. The remaining dates for the calendar year are, AGM and meeting 24th August 2026 and the 9th November 2026.

12. CLOSURE OF MEETING:

LH closed her first meeting as Chair of the SPBF and thanked everyone for their commitment, contribution and participation.

Lee Hamilton
Chair

Ricky Wood
Secretary